

## **APC Minutes – 10/16/2024:**

Attendees: Kristie Branch, Anna White, Jeff Fortman, Jason Marks, Angie Foltz, Katrina Ransom, Jessica Dennis, Heather Smith, Allison Vaughn, Beth Hogon, Aaron Corwin, Phil Rader, Monika Hampton

- 1.) PO/SPO presenting back to back hearings (or more) on same date. Questioned about continuances being requested/approved solely for this purpose. Specifically an issue for TVO caseloads. Jessica explained that this would be a local issue to be addressed at RPC. Promised to get more training out for those who want it. Jason clarified that PO's are being forced to present hearings when they are not comfortable or ready to do them. Jessica advised that, if PO's feel inadequate, they address with PSS and Regional locally and assistance can be provided. Jessica reiterated that RPC needs to be scheduled and there has been no progress made on this request for a meeting. Detailed training has been developed and the training can be presented locally if requested.
- 2.) PO and Employee of the Year – Jessica needs to know where this is coming from in order to determine whether it is a local/regional issue or the State level. Jessica indicated that regions select their own, then the State committee holds interviews of the region's candidates to select the State. If it's local issue, address at RPC. If it's a state issue, then address at APC. Need more information (issue tabled).
- 3.) Alternative work schedules:
  - a.) May be a local issue. Days of week/location changes can be re-submitted as changes occur. Address at RPC. There are a lot of operational needs to be considered.
  - b.) Telework agreements are different, and must be renewed annually.
- 4.) TAC/LEADS – assigned locally for audit purposes, overseen by Mark Herubin. Contact him for assistance if needed.
- 5.) Driving state car and done with field work/transport, Body Worn Camera must be in "ready" mode. Jessica reports that there have been "many" issues statewide where staff have not been wearing or turning on cameras, or docking and charging. Jessica says "we have been very gracious and very lenient" [on these issues] and people need to adhere to the policy as written. Beth reports prison side received same grace period, but it has gotten to the point where the Director has ordered investigations. Jessica stated that there have been numerous occasions with use of force situations and the body cam footage is unavailable. Jessica reports "no one has time to sit around trolling", which Allison stated that it's all tracked and must be documented why someone is looking. Allison makes notes to say "discipline review". Jessica reports that BWC footage has been used for more than just discipline, it's used to dispel false rumors and even issue accolades.
- 6.) Transport vehicles – Jessica reports that they are investigating use of cameras with Mark Herubin. Most of these issues should be addressed locally with the Regional/AA first.

Supplies can be ordered locally, while those that cannot be ordered will be referred to Mark for consideration.

- 7.) PO School – Currently going on. How to file an Expense Report is not part of the curriculum, yet new employees should be compensated. Jason asked about staff being selected to be trainers – Stephanie Starr and Dionne Addison are coordinating now, reach out to them with cc to PSS and RA if interested in teaching certain topics and let them know it was discussed at APC. Classes have been held at
- 8.) Vacation Cash Out – many people have asked why we are not allowed to cash out like OCSEA (they were able to get it in their contract). Beth explained that there is a Vacation Accrual Fund that pays out when someone retires. Otherwise, State of Ohio has to pay at the DAS level. Beth claims it was offered during contract negotiations, but there was no agreement reached. They expect something in exchange for this “benefit”.
- 9.) Morgan County PCN – has been vacant for about 2 years. Jessica reported that this should be discussed at RPC meeting.
- 10.) ICOTS: Discuss with PSS and RA, who can forward to institutions to address.
- 11.) Vacancies – provided
- 12.) Misc. Management items: Supervisor Round-Table on 10/17 in Mansfield; EM/GPS is “choppy” – trying to streamline the processes. Jessica discussed LORCI staff struggling with Parole Violators, specifically TVO’s – some Level 4’s and E’s are being sent to Lucasville and Toledo. Case-by-case collaborations between APA and DRC.
- 13.) Next Meetings: 1/15, 4/16, 7/16, 10/15

Beth Hogon confirmed that she will still do a PO ride-along and will contact Jessica Dennis to schedule.